

# Main Street Osceola

## 2020 Projected Budget

Business Contributions	\$ 10,000.00
Individual Contributions	\$ 5,000.00
City Contribution	\$ 25,000.00
Bingo	\$ 20,000.00
Bingo Hall Rental	\$ 6,500.00
Special Events	\$ 8,000.00
Grant	\$ 15,000.00

<b>Total</b>	<b>\$ 89,500.00</b>
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Director's Salary	\$ 40,000.00
Travel	\$ 2,500.00
Utilities (Gas)	\$ 2,000.00
Light & Water	\$ 5,000.00
Telephone and Internet	\$ 2,100.00
Insurance	\$ 6,000.00
Office Supplies	\$ 1,000.00
Advertising	\$ 1,000.00
Postage & Box Rental	\$ 600.00
Organization Committee	\$ 1,000.00
Promotions Coimmittee	\$ 1,000.00
Design Committee	\$ 1,000.00
Economic Vitality Committee	\$ 1,000.00
Annual Banquet	\$ 400.00
Bingo	\$ 5,000.00
Bank Charges	\$ 100.00
Miscellaneous	\$ 1,500.00
Grant Expenditures	\$ 15,000.00

<b>Total</b>	<b>\$ 86,200.00</b>
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NET Total	\$ 3,300.00
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Form **990****Tax Return History****2019**

Name

**OSCEOLA MAIN STREET**

Employer Identification Number

**71-0607834**

	2015	2016	2017	2018	2019	2020
Contributions, gifts, grants .....	33,693	47,481	64,537	38,872	32,713	
Membership dues .....	9,700	10,390	19,854	27,374	24,332	
Program service revenue .....	96,526	89,526	8,064	3,477		
Capital gain or loss .....						
Investment income .....	393	148				
Fundraising revenue (income/loss) .....						
Gaming revenue (income/loss) .....	14,879	25,174	16,664	11,428	4,471	
Other revenue .....	593	452	264			
<b>Total revenue</b> .....	<b>155,784</b>	<b>173,171</b>	<b>109,383</b>	<b>81,151</b>	<b>61,516</b>	
Grants and similar amounts paid .....						
Benefits paid to or for members .....						
Compensation of officers, etc. ....						
Other compensation .....	26,537	29,824	32,372	26,298	7,571	
Professional fees .....						
Occupancy costs .....	9,720	3,870	4,739	17,473	6,359	
Depreciation and depletion .....	2,646	3,098	3,268	3,391	3,306	
Other expenses .....	115,732	115,157	57,939	44,188	33,489	
<b>Total expenses</b> .....	<b>154,635</b>	<b>151,949</b>	<b>98,318</b>	<b>91,350</b>	<b>50,725</b>	
<b>Excess or (Deficit)</b> .....	<b>1,149</b>	<b>21,222</b>	<b>11,065</b>	<b>-10,199</b>	<b>10,791</b>	
<b>Total exempt revenue</b> .....	<b>155,784</b>	<b>173,171</b>	<b>109,383</b>	<b>81,151</b>	<b>61,516</b>	
<b>Total unrelated revenue</b> .....						
<b>Total excludable revenue</b> .....	<b>112,391</b>	<b>115,300</b>	<b>24,992</b>	<b>14,905</b>	<b>4,471</b>	
<b>Total Assets</b> .....	<b>83,158</b>	<b>106,569</b>	<b>78,329</b>	<b>68,130</b>	<b>78,921</b>	
<b>Total Liabilities</b> .....	<b>14,381</b>	<b>6,072</b>				
<b>Net Fund Balances</b> .....	<b>68,777</b>	<b>100,497</b>	<b>78,329</b>	<b>68,130</b>	<b>78,921</b>	

N/A

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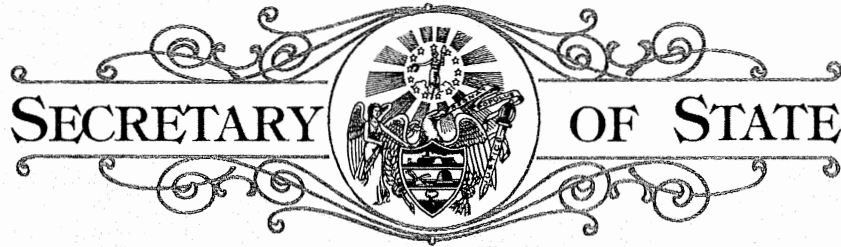
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NET Total	\$ 7,800.00
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# STATE OF ARKANSAS



I, John Thurston, Arkansas Secretary of State of the State of Arkansas, and as such, keeper of the records of domestic and foreign corporations, do hereby certify that the following and hereto attached instrument of writing is a true and perfect copy of

## Articles of Incorporation

Filed in this office on Feb 11, 1985

**OSCEOLA MAIN STREET, INC.**



In Testimony Whereof, I have hereunto set my hand and affixed my official Seal. Done at my office in the City of Little Rock, this 23rd day of April, 2019.

*John Thurston*

John Thurston  
Arkansas Secretary of State

By:

*Julia Butler*  
Julia Butler

Internal Revenue Service  
District Director

Department of the Treasury

Date:

FEB 03 1987

Employer Identification Number:

71-0607834

Accounting Period Ending:

September 30

Form 990 Required: ☒ Yes ☐ No

▷ Osceola Main Street, Inc.  
302 West Hale  
P. O. Box 346  
Osceola, AR 72370

Person to Contact:

Ann Baker/lro

Contact Telephone Number:

(404) 331-4516

FFN: 580073164

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 170(b)(1)(A)(vi) & 509(a)(1).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

The box checked in the heading of this letter shows whether you must file Form 990, Return of Organization Exempt from Income Tax. If Yes is checked, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

(over)

P. O. Box 1055, Atlanta, GA 30370

Letter 947(DO) (Rev. 10-

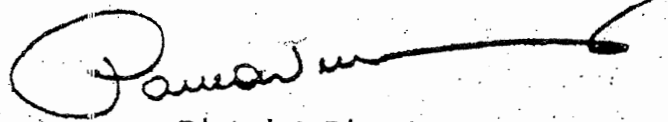
You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

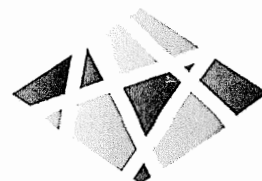
If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Damon", with a long horizontal flourish extending to the right.

District Director

See Attachment



MAIN STREET  
ARKANSAS

# Main Street Osceola

108 W. Hale Avenue  
P.O. Box 631  
Osceola, AR 72370  
Telephone: 870-563-6177 Fax: 870-576-5070

## **Board Member Roster:**

1. *Executive Director*  
Kristi Hopper  
870-815-0447  
kristihopper4444@yahoo.com
2. *President: 3-year term- Dec. 2022*  
Robert Bobby Ephlin  
870-838-5016  
robertephlin@yahoo.com
3. *Vice President/Treasurer: 3-year term- Dec. 2022*  
Harbans Mangat  
870-815-1623  
harbansmangat2326@gmail.com
4. *Secretary: 3-year term- Dec. 2023*  
Taylor Lucius  
870-410-0502  
tlucius@fnbea.com
5. *Justin Cissell: 3-year term- Dec. 2023*  
870-926-5364  
justin.cissell79@gmail.com
6. *William Lucius: 3-year term- Dec. 2023:*  
870-822-0917  
william.lucius@sms-group.com
7. *Reid Fergus: 3-year term- Dec. 2021*  
870-622-5214  
reidfergus@sbcglobal.net
8. *Melvin Burnett: 3-year term- Dec. 2021*  
501-266-4047  
melvinburnett12@gmail.com



## Main Street Osceola

108 W. Hale Ave

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Osceola Ar. 72370

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### BOARD OF DIRECTORS

John Newcomb  
Chair Person

Cindy Leonard  
Exec. Director

Jane Sanford  
President

Melvin Burnett

Reid Fergus

Bret Sparks

Harbans Mangat

Bobby Ephlin

Kristi Hopper

### Board Meeting Minutes

March 9, 2020

#### Meeting Called to Order by Jane Stanford

**Roll Call:** There were sufficient members of quorum

**A:** Members Present: Jane Stanford, Reid Fergus, Melvin Burnett, Bret Sparks, Harbans Mangat, Bobby Elphin, Kristi Hopper

**B:** Greg Phillips: Main Street Arkansas

#### Approval of Minutes:

Amend minutes to change and talk about Website to New Business

Motion made by Bret Sparks

2<sup>nd</sup> by Melvin Burnett

All Board Members approved

#### Treasurer's Report: Given by Cindy Leonard (Current Treasurer resigned)

**Osceola Main Acct:** Prev. Bal: \$14,502.87 Current Bal: \$13,702.24

**Bingo Acct:** Prev. Bal: \$12,202.74 Current Bal: \$13,341.97

**Grant Acct:** Prev. Bal: \$1,117.09 Current Bal: \$1117.09

**Save The Courthouse:** Prev. Bal: \$2,269.78 Current Bal: \$2,269.78

Discussion to keep a log of all bingo card purchases and a log of all purchases made.

All Members Accepted Report.

#### Executive Director's Report: Cindy Leonard

- Food Truck Wednesday was a success
- Father/Daughter Dance scheduled for April 9<sup>th</sup>
- AOTS set for May 9<sup>th</sup>. Committee had its first meeting.
- Added new Members prev. month \$5,700 Annual Dues this month \$10,005.00 Annual Dues
- Sold 6 buildings downtown
- Cindy and Mallory working on applying for grants and with help from Jason from Fire Dept.
- Cleaned up downtown with the help from the Shelter & inmates from the correctional facility.
- AOTS will hold Cornhole tournament
- Local Schools entering a window display contest
- Osceola High School History teacher would like to stage history pieces on lot across from the Main Street Office, Cindy will talk to current owner for further discussion
- Bingo Concession items will be purchased from Sam's Club once a month
- Cindy will join Kiwanis Club (Reid Fergus made the motion to pay for Cindy's dues, 2<sup>nd</sup> by Bret



3/9/20

Sparks, All Board Members approved)

- Inmates from the correctional facility will create new window displays at the bingo hall
- Blank checks will not be given to anyone
- Sign up for bingo night volunteer and Father/Daughter Dance went around the table, need to try to get more volunteers

### **Committee Reports:**

**Downtown Revitalization:** None

**Design:** None

**Promotions:** Update given by Bret Sparks:

Had their first meeting on Saturday. AOTS will be held every 2<sup>nd</sup> Saturday of each month starting on May 9th. New advertisement/marketing to use hashtags #comehereosceola and #musichasnocolor. Will have 4 bands and will try to set up a table at the Music Fest in Memphis to promote AOTS in Osceola. Cornhole tournament with a \$1,000.00 payout which Mallory is working on getting teams from around the area to sign up.

Discussion Regarding Food Truck Wednesday: We need to include local restaurant businesses and all Food Trucks must pay a fee of \$50. Need to check if the trucks are paying a "privilege license fee" from the city/state they are registered in. If not, they must get City of Osceola "privilege license". We need to make sure we are following all rules and regulations to continue doing Food Truck Wednesday.

**Organization:** None

### **Old Business:**

**Quarterly Training:** Main Street University 101 to be held in Little Rock on May 5<sup>th</sup> & 6<sup>th</sup>

**Mallory- Minimum Wage:** Jane brought up that Mallory's wage be increased to \$10.00. By law, the minimum wage is \$10.00. Therefore, no motion needs to be made.

### **New Business:**

**Vacancies of Board Members and Officers:** Discussion that we cannot make any changes to Vacancies of Board Members and Officers until we amend our bylaws. Per Greg Phillips we need to inform our Members to amend our bylaws, he will also be sending us samples of Main Street bylaws. - Brent Sparks made motion to have a meeting with Main Street Osceola Members to make an amendment to our bylaws. 2<sup>nd</sup> by Harbans Mangat. All Board Members approved.

**Bank Signature Cards:** All Board Members approved to REMOVE: Taylor Lucius and Monica Fines and ADD: Jane Stanford and Melvin Burnett

**Designation of specific payday and time:** Biweekly on Fridays at 9am

**Mural for Bingo Hall:** Discussed in Executive Director's Report

**Website:** Discussion of needing a website and who will build/maintain it. Since it was not clear as to how the board voted on it at last month's meeting a motion was made. - Bobby Ephlin made motion to allow Jason Starks to prepare a contract for his services to maintain the website and we will call a special meeting to discuss the contract. 2<sup>nd</sup> by Reid Fergus. All Board Members approved except 1 (Bret Sparks)

### **Other Business/Information:**

We will need to have contracts with any vendors or businesses who will do any kind of work for Main Street Osceola. All minutes shall have the name of board member making the motion, who 2<sup>nd</sup> the motion and all who voted yes or no for the motion.

Motion to Adjourn the meeting made by Harbans Mangat, 2<sup>nd</sup> by Bobby Ephlin. All Board Members approved. Meeting adjourned.



# Main Street Osceola



MAIN  
STREET  
ARKANSAS



MAIN STREET  
AMERICA™



108 W. Hale Avenue

P.O. Box 631

Osceola, AR 72370

Telephone: 870-563-6177 Fax: 870-576-5070

## Main Street Osceola

### Board Meeting Minutes

April 13, 2020

Meeting called to order by Reid Fergus

Recite Main Street Mission

#### Roll Call:

**Members Present:** Reid Fergus, Bret Sparks, Harbans Mangat, Bobby Ephlin, Kristi Hopper

#### Approval of Minutes:

All Board Members approved

#### Treasurer's Report: Given by Cindy Leonard

Osceola Main Acct: \$13666.09

Bingo Acct: \$13,779.41

Grant Acct: \$7,946.95

Save The Courthouse: \$2,269.78

Total: \$43,930.25

## **Executive Director's Report:** Cindy Leonard

- \$6200.00 DTR Grant \$5829.86 for Andre Ford (Ty's Zone)
- Mini grant \$1000.00 from Arkansas Community Foundation dispersing to businesses as needed
- Chris Fox to power wash wall with Beautify Grant from ACF
- Historic Grant to paint the Museum's front by Chris Fox. Paint donated by Barton's Due April 17<sup>th</sup>
- Bingo Hall awning, Grant ACF Chris Fox
- 7 buildings have been sold
- Helping businesses with forgiveness loans (City Hall COVID Committee)
- 11 flower beds completed downtown
- Board members will get weekly emails.

## **Committee Reports:**

Economic Vitality: NONE

Design: NONE

Organization: NONE

Promotion: NONE

## **Old Business:**

Reid Fergus motions Bobby Ephlin accepts minutes as written

## **New Business:**

Elect officers:

Harbans Mangat nominated Bobby Ephlin as President

Bobby Ephlin nominated Harbans Mangat as Vice President

Harbans Mangat nominated Kristi Hopper as Secretary

Reid Fergus nominated Harbans Mangat as Treasurer

All officers were elected unanimously.

Downtown Revitalization: Bobby Ephlin

Design: Kristi Hopper



Promotions: Bret Sparks Chair person

Organization: Harbans Mangat

By-laws revision: By-laws will be dissected to what is wanted by the membership. Review by-laws April 27<sup>th</sup> along with grant proposal Motion Reid Fergus b2<sup>nd</sup> Bret Sparks

- Ask city council for funding
- Draw out responsibilities for director's position
- Spreadsheet for banking/no banking statements but on request
- Set deadlines for grants w/DTR and matching grants

Reid Fergus motions for Bobby Ephlin to be added as 3<sup>rd</sup> signee for all four Main Street accounts (Operating account, Bingo Account, Grant account and Save the Courthouse grant account) and removing Jane Stanford as signee on all four Main Street accounts. 2<sup>nd</sup> Bret Sparks

Collecting rental taxes for the Bingo Hall

Grant approval for the Andre Ford (Ty's Zone) motion Bret Sparks 2<sup>nd</sup> Reid

\$1000 grant Motion Bret Spark 2<sup>nd</sup> Harbans Mangat

Adjourn:

Motion Reid Fergus 2<sup>nd</sup> Bobby Ephlin All Board Members approved

### **Meeting Adjourned**

- Bobby Ephlin called an executive board meeting after regular/scheduled board meeting

**Main Street Osceola**  
**Board Meeting Minutes**

**May 11, 2020**

Meeting called to order by Bobby Ephlin

**Roll call:** Everyone present

Reid Fergus, Bret Sparks, Harbans Mangat, Bobby Ephlin, Kristi Hopper, Melvin Burnett

**Approval of Minutes:**

All Board Members approved

**Executive Report-** Cindy Leonard 5/11/2020

- Main Acct. \$16372.53 up \$3001.44 MSB (13,600.35) down \$179.06 gas bill.
- MSO Save The courthouse (\$2269.78) MSO Grant (\$527.09) Paid out \$7429.86
- We received Paycheck Protection Check from First Commercial Bank.

**Grants Paid out:**

- DTR- Ty's Zone \$5829.86
- ACF Grant \$250 Signage Match Grant Ty's Zone
- ACF \$1000
- Michael Jones \$600 clean up
- MSO total accounts balance \$33,259.56
- 5 new members: John Vick, Frankie Allen, Ed Richardson, Michael Jones, Sandra Brand
- 7 written grants pending
- Continue updates throughout the week

**Harbans Mangat call for a report change.**

Change funds for power wash from previous acct money and not the Beautified grant acct. Bobby Ephlin motions change Bret Sparks 2<sup>nd</sup>, no one opposes

Beautified Grant but existing grant get with Judge about wifi or etc for courthouse.

**Treasure Report:** - Harbans Mangat

- Provided board members with balance spreadsheets for all bank accounts
- Harbans Mangat suggest pay utility bills out of Main Account PPE money needs to be used within 8-weeks
- DTR money cannot of be used for payroll since we got the PPE loan.

Bret Sparks 1<sup>st</sup> Motion to accept Treasure Report Reid 2<sup>nd</sup>

- Board did not approve DTR disbursements per Executive Directors Report.
- Forgiveness loan \$7600.00 need documentations to be complete forgiveness.

Bobby Ephlin motions if approved by Little Rock for Dipsy Doodle for DTR Grant

- Harbans Mangat suggests advertising with application process for DTR grant with written qualifications can be interior or exterior in the next grant cycle.
- Need a grant cycle that has an open and closed dates.
- Harbans will contact Mark in Little Rock to get extension and email the board the details.
- \$250 Covid 19 grant left

Tabled subject: Advertised DTR and grant cycle

### **New Business:**

- Bobby Ephlin asks for By-laws changes and adjustments to be turned in. Transferred into one document by email. Revised along with a membership meeting to adopt the by-laws. Members need 5-day notice by mail.
- Look into direct deposit for Cindy Leonard payroll check.
- Need spending policies in place about funds and money.
- Checkbooks to be turned into treasure Mangat Harbans from Main Street Office
- Checking acct. will be a free account for the committee.
- Check Books to Mangat Harbans, establish a \$250 petty cash acct. to buy daily essentials, debit card, money spent w/o board approval but with receipt turned into treasure.
- NO reimbursement with personal money.
- Anything over \$250-\$500 approval by any 2 board members
- Anything over \$500 or more full executive board members for vote approval with salary being understood, by phone or meeting.

Bret Sparks motion 1<sup>st</sup> and 2<sup>nd</sup> Melvin Burnett

- Canon Printer \$100 a month copy to lease include copy, fax, and scan. Black toner free, buy color toner, and maintenance. Bret and Bobby look for alternative options into printer options weighing cost and quality.

- Bobby Ephlin motions inattentively to set date and budget for \$5000.00 for virtual/drive-in concert June 6<sup>th</sup> or June 13<sup>th</sup> based on availability, if donated funding is in the bank before booking, and at least informed 2 weeks prior
- Cindy look for Budweiser donate stage for virtual/drive-in Harbans Mangat Motion drive-in concert 2<sup>nd</sup> Reid
- Website:  
Discuss Delta Creative contract: 1-time fee \$2500/ \$50 a month website, compare competition website not accept delta creative.

Table the website discussion.

Bret 1<sup>st</sup> motion not to accept Delta Creative contract 2<sup>nd</sup> everyone accepts and no one oppose.

**Bobby Ephlin calls for executive session**



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## **Main Street Osceola**

### **Board Meeting Minutes**

**June 29, 2020**

#### **Review minutes**

**Reid Fergus accept Kristi Hopper 2<sup>nd</sup>**

**Remaining applicant Covid 19 James Speed application**

**King Wok \$250 Covid 19**

**Reid Fergus 1<sup>st</sup> Melvin Burnett 2<sup>nd</sup> for take-out door**

**Bingo discuss spacing and possible opening backup. Wait and come up with a plan, investigate for funding. Discuss July Motion**

**Move forward drive-in concert July 25<sup>th</sup> Food Truck sponsorship/donations %5000.00 budget goal**

**1band 2hr. show 2100**

**3bands 2 hrs show \$3800 PC-Band, Lance**

**Motion Harbans Magnat-2<sup>nd</sup> Reid Fergus**

**DTR- Downtown Revitalization**

**Ext. June 30<sup>th</sup> Mark Miller's help**

**Able to help several businesses**

**July grant opening Osceola 15,000**

**Process will start for application will start July 15<sup>th</sup>**



**Hale & Walnut Street**

**Awards will be done by Sept.**

**Evaluation for board/certification**

**Cindy will email for certification**

**Lack committee meeting and involvement**

**Send off DTR grants**

**By-laws**

**Discuss by-laws and adopt with members**

**2-week notice to review and change by-laws**

**July 9<sup>th</sup> 6:00 p.m. membership meeting mailout**

**Reid Motion 2<sup>nd</sup> Melvin Burnett**



# Main Street Osceola



108 W. Hale Avenue

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Telephone: 870-563-6177 Fax: 870-576-5070

July 9, 2020

Meeting Minutes

Call to order Bobby Ephlin

Meeting was called to accept or decline a new set of by-laws written by Main Street Arkansas.

Bobby Ephlin explains that drafting of by-laws was done as a service by Main Street Arkansas (Greg Philips). Asks if there's questions that pertains to the set of by-laws that were received from the last meeting.

Copy of by-laws dispersed (same as last meeting)

Bret Sparks motions that board and members accept that the current (original) by-laws that were presented on December 9, 2004 signed for by Reid Fergus are the current signed by-laws.

Mayor Sally Wilson 2<sup>nd</sup> the motion

Disturbance and commotion

President Bobby Ephlin does not except the motion.

Beau Butler phone call to expound on actions done on December 9, 2004

Ballots given to all members

Counted by Mary Wilson

Votes counted 8 Yes 16 No

By-laws will not be adopted.

Hostile disturbance and commotion

Bobby Ephlin Adjourns Meeting



# Main Street Osceola



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STREET  
ARKANSAS

108 W. Hale Avenue  
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MAIN STREET  
AMERICA



## Meeting Minutes

7/28/2020

### Special Board Meeting

#### Board Of Directors

John Newcomb  
Chair Person

Kristi Hopper  
Interim  
Executive  
Director

Bobby Ephlin  
President

Harbans  
Mangat  
Vice President/  
Treasurer

Melvin Burnett

Reid Fergus

Present: Bobby Ephlin, Reid Fergus, Harbans Mangat, Kristi Hopper  
5:30 Bobby Ephlin calls meeting to order.

Appointed Board members to fill the term:

- Ed Richardson appointed to board- City of Osceola
- Taylor Lucius appointed to board-FNEB
- Justin Cissell appointed to board First Commercial Bank
- Cole Lucius appointed to board- AG



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## Meeting Minutes 8/11/2020

### Board Of Directors

John Newcomb  
Chair Person

Kristi Hopper  
Interim  
Executive  
Director

Bobby Ephlin  
President

Harbans  
Mangat  
Vice President/  
Treasurer

Justin Cissell

Melvin Burnett

Reid Fergus

William Lucius

Call Order to meeting Bobby Ephlin

Mission statement

### Board Members roll call:

President Bobby Ephlin, Vice President Harbans Mangat, Melvin Burnette, Justin Cissell, Cole Lucius, Taylor Lucius (absent) Reid Fergus (absent)

Meeting minutes accepted by Harbans Mangat 2<sup>nd</sup> by Melvin Burnette

Treasure's report given by Harbans Mangat  
Cole motions to accept financial report, Justin Cissell 2<sup>nd</sup>

Executive Director's Report given by Kristi Hopper  
Justin motions to accept director's report Melvin 2<sup>nd</sup>

### Old Business:

Bingo start up-Melvin  
Due to Covid-19  
Plexi glass for Bingo customers  
Need guidelines and to be revisited in September

### New Business:

3 Committee Chairs open  
Economic Vitality Chair  
Design Committee Chair  
Promotion Committee Chair  
Harbans Mangat- Organization Chair

Justin Cissell accepted the committee chair for Economic Vitality

Promotions chair accepted by Cole Lucius

Design Chair-

Harbans need access to authorize bank statements online

Justin Cissell motion to authorize Harbans to review banking online 2<sup>nd</sup> by Melvin Burnette

Bingo Hall Rental needs a solid rental agreement that makes one liable for damages and to have deep cleaning put in place after visitors leave, drop box for keys, CDC guidelines. Email to board tomorrow 8/11/2020

Reminder or of Pop-up shop

Membership meeting scheduled for August 20, 2020

Grant money available for MSO, but will not be issued until issues are resolved.

Melvin Burnette motion to adjourn meeting all in favor.

Meeting Adjourned



# Main Street Osceola

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August 20, 2020

## Special Meeting Minutes

### **Board Of Directors**

**John Newcomb**  
Chair Person

**Kristi Hopper**  
Interim  
Executive  
Director

**Bobby Ephlin**  
President

**Harbans Mangat**  
Vice President/  
Treasurer

**Justin Cissell**

**Melvin Burnett**

**Reid Fergus**

**William Lucius**

Meeting: Vote on meeting minutes ONLY.

1. By-laws prepared by Main street Arkansas and provided to Main Street Osceola.
2. Bylaws presented by Ralph Wilson Jr. after the July 9,2020 membership meeting.

Present:

1. Kristi Hopper
2. Robert Ephlin
3. Reid Fergus
4. Justin Cissell

Votes counted by Kristi Hopper: 39

38 votes: By-laws prepared by Main street Arkansas and provided to Main Street Osceola.

1 vote: Bylaws presented by Ralph Wilson Jr. after the July 9,2020 membership meeting.

Osceola Main Street Board Meeting 9/14/2020

President Bobby Ephlin called the meeting to order.

Roll Call:

Bobby Ephlin, present  
Taylor Lucius, present  
Harbans Mangat, present  
Reid Fergus, present  
Justin Cissell, present  
Kristi Hopper, present

First order of business was Director Kristi Hopper joining Kiwanas Club. Main Street would cover the monthly fee for Kristi. The monthly expense for Kiwanas Club would be subsidized by a plan to purchase the copier for Main Street. Original cost for the copier was \$749, but they plan to make a deal for it. Possibly pay for it in two or three monthly payments. That will take out a monthly payment to allow Main Street to pay for Kristi's Kiwanas Club. Bobby will contact the copier company about a discount, and about arranging a payment plan for paying the printer off through the remainder of the year.

Motion to join Kiwanas Club- Justin Cissell

Second- Harbans Mangat

All in favor, motion passed

Justin addressed the boundary issue to where Main Street reaches. The board members in attendance decided only the following boundaries to be considered Main Street's district: West Johnson to West Ford North to South; Maple to Railroad street; Railroad street to Ash street; will only to Hale Street frontage.

Motion to create boundaries- Justin Cissell

Second- Harbans Mangat

All agreed, motion carried.

Taylor Lucius discussed using funds held in the Save the Courthouse account. Justin brought up using the funds for pictures to be placed in the courthouse, and Harbans will be checking on getting a quote for the photos.

Harbans addressed vamping up our Facebook page, and posting all of the activity that the board has on there regularly.

Reid addressed bingo. The license had been filed, and we should be expecting that soon. We plan to start as soon as the license is received.

Bobby brought up the movie license we received. Harbans suggested paying for the renewal of the license when we planned on having an event that required the license.

Motion made to adjourn- Justin Cissell

Second- Reid Fergus

All agreed to close & meeting as adjourned.

Osceola Main Street meeting 10/13/2020

President Bobby Ephlin called the meeting to order,

Roll Call:

Bobby Ephlin, present

Taylor Lucius, present

Cole Lucius, present

Reid Fergus, present

Justin Cissell, present

Kristi Hopper, present

Taylor Lucius went to read the September meeting minutes.

Motion to accept minutes- Justin Cissell

Second- Cole Lucius

All agreed, motion carried.

Kristi went over the Director's report. She mentioned that Facebook traffic had picked up. She asked board members to please add their friends on the page. Kristi talked about new members we had join, as well as, new volunteers. She also reminded each board member to bring a bag of candy for EOC.

Motion to accept Director's Report- Justin Cissell

Second- Cole Lucius

All agreed, motion passed.

Promotion Committee: Truck or Treat- Kristi brought up the idea of having a drive by trunk or treat. That the children would drive by to collect candy, and the vendors would line the streets. Masks & gloves are required.

Motion- Justin Cissell

Second-Reid Fergus

All agreed; motion passed

\*Hispanic Month: Kristi is going to contact Jose about putting the Day of the Dead event. Kristi will get all of the details and let the board know.

\*BBQ Festival: holding off until 2021 to join in with Music Fest.

Design:

\*window replacement- quote received by Ray Williams for \$950 for vinyl coverage. Bobby, Cole, Reid & Justin will get with Ray about other material options.

\*covid relief grant- applications that have been turned in as of 10/13/2020 are denied due to placement of business and not being in operation before 3/1/2020. Justin and Kristi are going to hand out "Boo Baskets" and more applications to surrounding businesses.

Camera System- Bobby will go to Sams to purchases a system for the cameras. The board leaves it at his discretion to purchase what is needed.

Motion- Justin Cissell

Second- Cole Lucius

All agreed, motion carried.



Osceola Main Street meeting 11/09/2020

President Bobby Ephlin brought the meeting to order.

Roll Call:

Bobby Ephlin, present

Harbans Mangat, present

Reid Fergus, present

Taylor Lucius, present

Kristi Hopper, present

Taylor Lucius read the minutes from the October meeting.

Motion to accept- Reid Fergus

Second- Harbans Mangat

All agreed, motion passed.

President's Report- Bobby checked on the camera system. Sams didn't have what we needed, so he will search elsewhere. City has hired Cindy Lenoard full time as the accounts payable clerk.

Motion to accept- Taylor Lucius

Second- Harbans Mangat

All agreed, motion passed.

Treasure's report: New members- Temps Plus- \$550; BRS \$1,000

Reviewed over all October debits/credits. All rental funds will be put in the Bingo account from now on. Harbans got images to frame and donate to the courthouse. A note from Harbans, we need to figure out how to generate income.

Motion to accept report- Reid Fergus

Second- Taylor Lucius

All agreed, motion carried.

Executive Director's report- Kristi has done several zoom classes for Main Street. She brought up the idea of having a card reader for Bingo and other events that Main Street has.

Motion to accept report- Harbans Mangat

Second- Reid Fergus

All agreed, motion passed.

Organizaition- term limits for board members. Committee needs to be built for nominations to the board, and the board will vote. Nominated members to contact to be on the committee:

Shawn Chaffin

Phillip Adcock

Jane Stanford

Robert Zananko

Joe Harris

Heather Lucius

Mark Wilson

Ann Whitis

Bruce Colbert

Motion- Harbans Mangat

December 14 ,2020

5:30 Meeting called to order

Bobby Ephlin

Harbans-phone

Justin Cissell

Melvin Barnett

Reid Fergus

Did not accept meeting minutes due to no minutes will accept at Jan. meeting

**Financial report-** Harbans

**Executive Director-** no report

Talk about Christmas Parade (Great Success)

Discuss Christmas funds given by A&P Tax Commission (attachment)

**Design:** No report

**Promotions:** No report (Christmas Parade)

Hams and Turkey give away for Christmas

**Economic Vitality:**

Have three people on the committee

Jane Stanford

Greg Reece

**New Business:**

Add two new board members

Osceola Main Street meeting 1/11/2021

President Bobby Ephlin called the meeting to order.

Roll Call:

Bobby Ephlin, present

Taylor Lucius, present

Harbans Mangat, present

Reid Fergus, present

Justin Cissell, present

Kristi Hopper, present

Board reviewed minutes from November and December meetings.

Motion to accept minutes- Cole Lucius

Second- Justin Cissell

All agreed, motion carried.

President's report- Bobby discussed the cities agreement with Main Street. He discussed the agreement in detail with Tyler Dunegan, and was comfortable with the information listed. It was also stated that Kristi could either attend city council meetings to speak on updates at Main Street or she could send in a written statement.

Treasure's report- Harbans went thru the debits/credits on all accounts. She stated that \$2,000 was transferred from Bingo to the main operating account for bills. She read over all final balances in the accounts. Board discussed getting the funds for the Save the Courthouse Account used.

Motion to accept minutes- Cole Lucius

Second- Taylor Lucius

All agreed, motion carried.

Executive Director's report- 1. Community evaluation for accreditation. 2. City agreement returned 1-7-2021. 3. Finding grant for Mural. 4. Charlie Watkins checked ceiling 1-7-2021 and returned on 1-11-2021. 5. Started on grant with Black Hills (need project) possibly Arts on the Square. 6. City cameras failed to get vandalism at dumpster. 7. Update volunteer list for Bingo. 8. Two volunteers to help on committess. 9. Cooper came by to discuss heater issues. (energy efficiency) 10. Need office supplies. Cole and Bobby will move the thermostat to help be more energy efficient.

Motion to accept report- Reid Fergus

Second- Cole Lucius

All agreed, motion carried.

Organization- Harbans said that she is sending out membership letters with volunteer request cards in them.

Promotion- Cole stated they are planning on having their first promotion meeting on 1/22/2021. Discussed having an online bank sale for Valentine's Day, being affiliated in Music Fest, and discuss with Chamber of Commerece about getting involved together. Online bake sale on 2/13/2021.

Motion for event- Cole Lucius

Motion to adjourn made by Justin Cissell  
Second- Reid Fergus  
All agreed, meeting adjourned.



## Osceola Main Street Board Meeting 2/8/2021

President Bobby Ephlin called the meeting to order.

Roll Call:

Bobby Ephlin, present

Taylor Lucius, present

Reid Fergus, present

Justin Cissell, present

Kristi Hopper, present

Cole Lucius, present

Melvin Burnette, present

Harbans Mangat, absent

Justin Cissell made a motion to accept the January minutes. Second made by Melvin. All agreed, motion carried.

A call was made to Greg at Main Street AR. The board asked questions of concerns and information they wanted to obtain answers to make sure the organization was moving in the right direction. What improvements do we need to make? Greg stated that we needed to work with our surrounding property owners, our organizations needed to be functioning on their own, and an accreditation from the state.

There was no treasure's report due to Harban's absence.

For the executive director's report Kristi stated that all assessments and evaluations were turned in on time on 1/29/2021.

Organization committee has been working on sending out letters to members for renewal.

Promotion committee is working on the Valentine's online auction as of 2/13/2021 from 12-4pm. Cole brought up having a Battle of the Bands in April for the first music event of the year. The board took the matter to a vote.

Motion- Justin Cissell

Second- Cole Lucius

All agreed, motion carried.

Design committee discussed for Justin to take over the committee. Justin spoke about ideas that he had in mind from Main Street Arkansas, and that we should have some renderings by 2/17/2021 from them.

Take down awnings

Add new awnings

Touch up mural

Updates to the outside and inside Bingo Hall

Top priority- ceiling in Bingo Hall.

A vote was taken on making Justin over the Design committee.

Motion- Cole Lucius

Second- Reid Fergus

All agreed, motion carried.

Economic Vitality committee went to the planning meeting with the Design committee.

PPP loan to take out for second round.

Motion- Justin Cissell

Second-Cole Lucius

All agreed, motion carried.

John Newcomb has been a chairman on the Main Street board in past years. The board made a motion to remove John as the current Chairman role, and replace that seat with Reid Fergus at the end of 2021. Reid will assume that role, and fall off the board.

Motion- Cole Lucius

Second- Justin Cissell

All agreed, motion carried.

New Business:

1. DTR Grants: Colbert fitness moving business downtown, Velma Ward One Stop needs funding, King Wok needs roof work.
2. Main Street Bingo Hall building repair- discuss funding. \$7500 for small business, \$2500 reimbursed, \$5000 for Bingo Hall additional if unsafe.
3. Food Trucks- startup date. Bridgette Thomas called in with questions about food trucks. The board discussed starting Food Truck Fridays back in the spring pending the status of covid.

Motion to close- Melvin Burnette

Second- Taylor Lucius

All agreed, meeting ended.